

NEPAL ELECTRICITY AUTHORITY

(An Undertaking of Nepal Government)

Distribution and Consumer Services Directorate

Hetauda Distribution Center

Hetauda, Makwanpur



Sealed Quotation No. :- NEA/HDC/2073.074-06

SEALED QUOTATION DOCUMENTS
FOR
“Electrification Works”

दरभाउ पत्र खरिदकर्ताको नाम :

ठेगाना :

प्रथमपटक सूचना प्रकाशित मिति : २०७४/२/२३ गते

दरभाउपत्र खरिद अन्तिम मिति र समय : २०७४/३/०६ गते कार्यालय समय भित्र (काउन्टर समय सम्म)

दरभाउपत्र दाखिला गर्ने अन्तिम मिति र समय : २०७४/३/०७ गते दिनको १२:०० बजे सम्म

दरभाउपत्र खोले मिति र समय : २०७४/३/०७ गते दिनको २:०० बजे



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सिलबन्दी दरभाउपत्र आव्हानको सुचना

यस वितरण केन्द्रबाट तपशिलमा उल्लेख गरिए अनुसारका कार्यहरू सिलबन्दी दरभाउपत्र (E-Bidding) द्वारा गराउनु पर्ने भएकोले नेपाल सरकारको इजाजत प्रमाण पत्र प्राप्त सम्बन्धित काम अनुभवी सप्लायर्सहरूबाट तल उल्लेखित शर्तको अधिनमा रही सिलबन्दी दरभाउपत्र फारम दाखिला गर्नु हुन यो सुचना प्रकाशित गरिएको छ ।

शर्तहरू:

- यो सुचना प्रथम पटक प्रकाशित भएको मितिले १५ औं (पन्ध्रौं) दिन कार्यालय समयभित्र कार्यालयको आय काउण्टरबाट नगद रु. ५००१०० पाँच सय (फिर्ता नहुने गरी) को रसिद संलग्न गरी कार्यालयमा निवेदन दिएर खरिद गर्न सकिनेछ ।
- सम्बन्धित ठेकेदारले सम्बन्धित दरभाउपत्र फारम खरिद गर्दा आफ्नो नविकरण भएको इजाजत पत्र, आयकर दर्ता प्रमाणपत्रको प्रतिलिपी, भ्याट दर्ता भएको प्रमाणपत्रको प्रतिलिपी, गत आ. व. सम्मको कर चुक्ता प्रमाणपत्रको प्रतिलिपी र ज्वाइन्ट भेन्चर फर्मको हकमा ज्वाइन्टभेन्चर रजिष्टर्ड भएको प्रमाणपत्रहरूको प्रमाणित प्रतिलिपीहरू पेश गर्नु पर्नेछ ।
- यो सूचना प्रकाशित भएको मितिले १६ औं दिन दिनको १२:०० बजे सम्ममा तपशिलमा उल्लेखित कार्यालयमा दरभाउपत्र दाखिला गर्नु पर्नेछ र सोही दिनको १४:०० बजे सम्बन्धित कार्यालयमा खोलिनेछ ।
- दरभाउपत्र खरिद गर्ने र दाखिला गर्ने अन्तिम दिन विदा परेमा सो पछि कार्यालय खोलेको दिनमा क्रमशः माथि उल्लेखित समय कायम हुनेछ ।
- दरभाउपत्र साथ आफूले कबोल गरेको कूल रकमको कम्तिमा २ देखी ३ (दुई देखी तीन) प्रतिशत ले हुने रकम धरौटी वापत रकम नेपाल विद्युत प्राधिकरण,हेटौंडा वितरण केन्द्रको नाममा रहेको बैंक अफ काठमाण्डु लि.,हेटौंडा धरौटी खाता नं. ६०२९१ मा दाखिला गरी सो को बैंक भौचर वा सो वरावरको नेपाल स्थित वाणिज्य बैंकहरू वाट कम्तिमा ३ महिना म्याद भएको बैंक जमानी पत्र (विडवण्ड) पेश गर्नु पर्नेछ । बोलपत्रदाताले लागत अनुमानको पन्ध्र प्रतिशत भन्दा बढी घटेर कबुल गरेको अवस्थामा पन्ध्र प्रतिशत भन्दा जति रकमले घटी कबुल गरेको छ सोको पचास प्रतिशतले हुन आउने रकम कबुल अड्डको पाँच प्रतिशतमा थप गरी कार्यसम्पादन जमानत राख्नु पर्नेछ ।
- आफूले कबोल गरेको दररेट कुल रकम अक्षर र अंकमा प्रष्ट हुने गरि उल्लेख गर्नु पर्नेछ । दरभाउपत्रमा दरभाउपत्रदाताको नाम,ठेगाना, दस्तखत र छाप अनिवार्य रुपमा हुनु पर्नेछ ।
- दरभाउपत्र स्वीकृत गर्ने वा नगर्ने सम्पूर्ण अधिकार ने.वि.प्रा.मा सुरक्षित रहने छ ।
- यस समबन्धमा अन्य कुराहरूको जानकारी चाहिएमा नेपाल विद्युत प्राधिकरणको वेवसाईट www.nea.org.np

साथैनेपाल विद्युत प्राधिकरण,हेटौंडा वितरण केन्द्रमा कार्यालय समय भित्र सम्पर्क राखी बुझ्न सकिनेछ ।

क्र.सं	दरभाउ पत्र नं.	कामको विवरण	इष्टिमेट अड्ड	बैंक को नाम तथा धरौटी खाता नम्बर	धरौटी रकम रु.	दरभाउपत्र खरिद गर्ने तथा दाखिला गर्ने कार्यालयको नाम र ठेगाना
१	NEA/HDC/2073.074-6	विद्युतीकरण सम्बन्धि कार्य	रु. ९,९९,१८०।७८	बैंक अफ काठमाण्डु लुम्बिनि लि.,हेटौंडा ०१०४०००६०२९१	२५,००१००	नेपाल विद्युत प्राधिकरण हेटौंडा वितरण केन्द्र




सच्याईएको

मिति २०७४/०२/२१ गतेको गोरखापत्र दैनिकमा प्रकाशित बोलपत्र आह्वानको सूचना नं. NAMS/NCB/73/74/52 को Intraoperative CT with High End Navigation System को माग सँख्या २ र Bid Bond रकम रु. १,१०,००,०००/- हुनु पर्नेमा अन्यथा हुन गएकोले सच्याईएको छ ।
-वीर अस्पताल



Government of Nepal (GoN)
Ministry of Information and Communications (MoIC)
Singha Durbar, Kathmandu

Amendment to Invitation for Contract ID No.: MoIC/G/NCB/2073-74/08

This is to notify to all concern regarding Notice no IFB No. MoIC/G/NCB/2073-74/07 Contract ID No.: MoIC/G/NCB/2073-74/08 that the Serial No .5 of the tender notice published in Gorkhapatra on date 08 May 2017 is been amended as " Sealed Bids must be submitted to the above office of MoIC, Singha Durbar, Kathmandu on or before 12:00 Noon, on 07 june 2017 "



नेपाल विद्युत् प्राधिकरण हेटौडा वितरण केन्द्र

दरभाउपत्र आह्वानको सूचना

(प्रथमपटक प्रकाशित मिति : २०७४।०२।२३)

ने.वि.प्रा., हेटौडा वितरण केन्द्रलाई निम्न कार्य गराउनु पर्ने भएकोले नेपाल सरकारबाट सम्बन्धित कार्यको इजाजत प्राप्त मूल्य अभिवृद्धि करमा दर्ता भएको आयकार तिरेका, फर्म नविकरण तथा अद्यावधिक भएका फर्म कम्पनीहरुबाट शिलबन्दी दरभाउपत्र आव्हान गरिएको छ ।

दरभाउपत्र नं.	कामको विवरण	शिलबन्दी दर भाउपत्र खरिद गर्ने अन्तिम मिति र समय	शिलबन्दी दरभाउपत्र दाखिला गर्ने र खोलिन अन्तिम मिति र समय	शिलबन्दी दरभाउपत्र फाराम दस्तूर रु.	बैंक खाता नं	ईष्टिमेट रकम (भ्याट सहित)	जमानीपत्रको म्याद र रकम
NEA/HDC-2073.074-6	ग्रामीण विद्युतीकरण सम्बन्धी कार्य ।	२०७४।०३।०६ गते कार्यालय समय सम्म	२०७४।३।७ गते दाखिला मध्याह्न १२:०० बजे र खोल्ने २:०० बजे	रु.५००।००	बैंकअफ काठमाडौं लुम्बिनी लि. ०१०४०००६०२९१	रु. ९९९,१८०।७८	९० दिन/ रु.२५,०००।००

विस्तृत जानकारी तथा दरभाउपत्र डाउनलोड गर्न ने. वि. प्रा.को website: www.e-nea.org.np तथा कार्यालय समय भित्र टेलिफोन नं. ०५७-५२००११ मा सम्पर्क गर्न सकिन्छ ।



SEALED QUOTATION FORM

Subject: Sealed for the **“Electrification Works”**

To,
Hetauda Distribution Centre
Nepal Electricity Authority
Hetauda, Makwanpur

Sir,

Having examined the terms and conditions of contract, specifications, design and drawing and schedule for the **“Electrification Works”**

We undersigned, offer to construct whole works in conformity with following clauses, terms and conditions of contract, specification, design and drawing and schedule for the sum of Nepalese Rupees.

..... (In Figure)

..... (In Words)

1. We enclose here with a bank deposit receipt for the stated sum in the notice acceptable and payable to you as SEALED QUOTATION guarantee.
2. We undertake if our SEALED QUOTATION is accepted to commence the construction immediately after receiving your letter of acceptance and to complete construction of the whole works comprised in the contract before the given time period.
3. Unless and until a formal agreement is prepared and executed this SEALED QUOTATION together with your written acceptance thereof shall constitute a binding contract between us.
4. We understand that you are not bounded to accept the lowest or any SEALED QUOTATION you may receive and may reject any or all SEALED QUOTATION without assigning any reason whatsoever.
5. If Our SEALED QUOTATION is accepted we will furnish a bank deposit receipt/bank guarantee for in sum of five percent (5%) of the accepted SEALED QUOTATION amount within the seven calendar days of the receipt of letter of acceptance.

Dated Day of 2074.....

Signature in the Capacity of

Duly authorized to sign the SEALED QUOTATION for and on behalf of

Name of Company:

Address of Company:

Corporate seal:



3. TERMS AND CONDITIONS OF CONTRACT

3.1 GENERAL

Hetauda Distribution Centre, Nepal Electricity Authority (NEA) intends to do “**Electrification Works**” in its Distribution Networks from its internal resources.

QUALIFICATION OF SEALED QUOTATION

SEALED QUOTATION will be accepted from qualified, reliable and experienced contractors. The BIDDER shall have sound financial and technical capabilities for performing the works specified without any trouble. The following documents must be attached along with the SEALED QUOTATION document.

1. An official document certifying valid license registration of the business as contractors and certificate of income tax clearance & VAT certified.

PREPARATION OF SEALED QUOTATION

1. The Bidder is expected to examine carefully the site conditions, information and the entire SEALED QUOTATION document and the terms and conditions there in. Failure to do so will be at the Bidder risk. If the Bidder has any doubt concerning the meaning or interpretation of any part of the SEALED QUOTATION document, he/she should contact the NEA for clarification.

2. SEALED QUOTATION shall be prepared carefully and shall be completed in every respect as per the SEALED QUOTATION document. The bidder shall fill in fully state in the SEALED QUOTATION sum along with total prices and item wise prices of all the items as per schedules.

3. The Bidder should clearly mention commencement date and completion period of the entire work. The work schedule must be submitted.

SUBMISSION AND OPENING OF SEALED QUOTATION

1. SEALED QUOTATION shall be submitted to the Hetauda Distribution Centre, Hetauda Makwanpur by 12:00 hours on 16th date of published notice and will be opened at 2:00 PM of the same day. The purchasing, submission and opening of the SEALED QUOTATION shall be done on the next working day at the same time if the scheduled day happens to be holiday.

2. The SEALED QUOTATION shall be submitted in envelope marked SEALED QUOTATION do “**Electrification Works**” and shall be duly signed by the bidder or his authorized representative and stamped.



3. SEALED QUOTATION shall be opened in the presence of the bidder or their authorized representatives. But the absence of any or all of the bidders or their authorized representative will not prevent the opening of the SEALED QUOTATION.

SCOPE OF WORK

The Bill of quantities has been prepared as per tentative estimate. Field work quantities may vary as per site conditions, office needs and public disputes. But contractor has to work in same unit rate. **Contacto** has to make touch with local bodies and people for executing work. **NEA will write letters to local bodies if it becomes necessary.**

BID BOND

The bidder shall submit together with his SEALED QUOTATION a bid bond in the form of Bank guarantee of at least 75 days (from opening date of bid) from any of the bank cash deposited in Hetauda Distribution Center "deposit account no. 010400060291 "Bank of Kathmandu, Hetauda for a value of two and half percent (2.5%) of the total quoted price. An unsuccessful BIDDER's Bid Security will be released / returned as promptly as possible upon award of CONTRACT to the successful bidder

PERFORMANCE BOND:

The successful bidder shall submit a performance bond in the form of a bank guarantee or receipt of cash deposited Hetauda Distribution "deposit account no. 010400060291 "Bank of Kathmandu, Hetauda for a value of 5% of quoted value, if the bid amount mentioned in the Sealed Quotation is not less than estimated amount by 15% of the estimated amount, and if the bid amount is less than the estimated amount by more than 15 % of the estimated amount then an additional amount equal to half of the difference of the bid amount and the amount which is less than 15% of the estimated amount ,within seven calendar days from the receipt of letter of acceptance and valid until the expiration of warranty period. If he/she failed to do so, his SEALED QUOTATION shall be cancelled and bid bond is forfeited. The performance bond shall be released after the expiration of warranty period. If the contractor's performance is not satisfactory, the contract may be cancelled and his bond shall be forfeited.

ACCEPTANCE AND REJECTION OF SEALED QUOTATION:

SEALED QUOTATION shall be normally considered on the basis of his quoted price but factors, such as reliability of Construction Company and completion period shall also be taken into consideration. However, the employers neither bind himself to accept the lowest bid nor assign any reason what so ever for the rejection of any SEALED QUOTATION. NEA reserves all right to reject fully or partially any SEALED QUOTATION submitted without giving any reason. The SEALED QUOTATION shall be rejected if:

- a. The SEALED QUOTATION is not signed, Stamped and any properly sealed.
- b. The SEALED QUOTATION proposal submitted by the Bidder contradicts or does not satisfy any conditions laid in SEALED QUOTATION document which are considered essential.
- c. The SEALED QUOTATION bond is not enclosed.



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- d. The SEALED QUOTATION is received by NEA after the deadline for submission of Bid.
- e. Proposed work schedule showing completion dates more than NEA's requirement.
- f. The Contractor has not purchased and returned the original document issued by NEA.
- g. The SEALED QUOTATION fails to satisfy that Bid is fully cognizant of the scope and details of the work involved.
- h. The SEALED QUOTATION is not wax sealed.
- i. The SEALED QUOTATION is not signed and stamped by the BIDDER.
- j. The SEALED QUOTATION Document is issued in the name of one firm and SEALED QUOTATION proposal submitted by another firm.
- k. The contractor is blacklisted in its contractual obligations in past NEA contracts.
- l. The contractor does not offer all the items and quantity specified in Price Schedule.
- m. The SEALED QUOTATION has price escalation clause.

COMPLETION PERIOD:

Early completion of the work will be appreciated but the works is supposed to be completed within 45 days from the date of signing the agreement.

DELAYS:

In the event of the contractor fails to comply with completion period the contractor will have to request for the extension giving sufficient reasons for the causes. If the cause requested is found to be reasonable, the completion period may be extended as required, if not reasonable the contractor shall pay penalty at the rate of 0.05 percent of Bid amount per day but such payment shall not exceed 10% of the total Bid amount. If the delay is prolonged in addition to penalty charge the owner shall have right to withdraw the work partly or wholly by giving notice to the contractor. The bonds of such contractor shall be forfeited.

FORCE MAJEURE

In case of force majeure the CONTRACTOR is entitled to an extension of time of completion. By force majeure, it is understood acts of god, fires, war or war like condition, riot civil commotion, non availability of transport due to the circumstances beyond the control of contractor. A part from extension of time of completion, force majeure does not entitle.

GUARANTEE

The SEALED QUOTATION shall guarantee that construction work will be free from any defects in workmanship.

WARRANTY PERIOD

The warranty period shall be 1 year from the date of completion of the entire work.



FAULTS AND DEFECTS DURING WARRANTY PERIOD:

It is responsibility of the contractor to remedy as soon as possible all the faults and defects of works occurring during warranty period resulting from faulty construction faulty materials or other violations of contractor's obligations.

If the contractor does not attend to such faults within two week, the owner is entitled to execute the necessary repairs at the risk and the expenses of the contractor without the contractor being released from his responsibility for the proper fulfillment of his warranty obligation.

TAXES AND DUTIES

1. Government of Nepal shall impose on the contractor the following taxes, duties, fees and levies but not limited to and deemed to be included in the contract price and shall be payable by the contractor to concerned tax office of Government of Nepal except in so far mentioned otherwise elsewhere in this SEALED QUOTATION document.
2. All taxes and duties in the country of origin of materials shall be paid by the contractor.
3. All other taxes, duties, fees and levies including income tax to be imposed by Government of Nepal on the contractor shall be paid by the contractor.

PRICE AND CURRENCIES.

The rates shall be firm and valid for the entire implementation period of the work. The price variation clause will not be accepted.

The bidder shall fill in unit prices for each item both in figures as well as in words. Total bid prices against each item shall also be clearly indicated. In case of any discrepancies the bid price in words shall govern. The quoted price shall be in Nepalese Rupees.

DEVIATIONS FROM THE SPECIFICATION.

The bidder shall quote as per Bill of Quantities and Specifications specified in the SEALED QUOTATION document. If there are any deviations from the specifications, they must be specifically mentioned in the SEALED QUOTATION.

PROGRESS REPORT AND MODE OF PAYMENT:

The contractor shall submit the progress report to the owner. He/She shall keep progress report of day to day works. The payment will be made to the contractor as per NEA^S rules and regulations. After work completion, the report & work must be supervised by the site in charge / engineer and approved by the Office Chief. Payment is only done when the work completed report approved by NEA officials is submitted to the NEA Hetauda Office . If the payment is delayed to the contractor, Contractor will not be able to claim interest or any other amount for that delayed payment.



TOOLS AND EQUIPMENT

The contractor shall at his own expense supply all tools, equipments and transport required for the satisfactory execution of the work.

SAFETY PRECAUTIONS.

The contractor is fully responsible for the safety of the workmen engaged on the job and the materials at site. She/he shall take precautionary measures to prevent accident or loss or damage to any person or any material at site. It will be the responsibility of the contractor to compensate adequately to the laborers/workmen in case of accident and injury to them She/he shall provide necessary watchmen for the protection of men and materials.

ALTERATION/ADDITIONS AND OMISSION.

The owner reserves the right to make any variation in the nature, quality and quantity of the works as follows:

1. Increase or decrease in the quantity of works.
2. Omit any such work
3. Change the quality or kind of such work.
4. Change the level, lines, position and dimensions of any part of the work.

But the contractor shall not make any such variations without written approval of the owner. The owner shall determine the cost of such variations provided if not included in the original contract.

TERMINATION OF CONTRACT

The owner may without any prejudice terminate the contract as a whole or any part thereof by giving seven days notice for the reason or default in any of the following cases.

1. The contractor being an individual or a firm shall at any time become bankrupt to his creditors.
2. The contractor being an organized association shall go into liquidation or receive the court order for liquidation.
3. The contractor refuses or persistently neglects to any comply with a notice in writing from the owner requiring him to remove defective works or materials.
4. Fails to comply with any terms and conditions of the contract even after seven days notice in writing with orders properly issued there under.
5. If the contractor assigns, transfers or sublets any portion of the woks without prior written approval of the owner.

Whenever the owner terminates the Contract under these conditions the owner shall complete the work by any means at the contractor's risk and expenses. The contractor shall be entitled to receive payment for the work performed by him to the contract value thereof less the cost of



completion of the work in his default as certified by the owner whose certification shall be final, binding and conclusive.

Any item which is missing in the bill of quantities or specification but necessary for the completion of the works shall be supplied by the contractor. The unit price of such item shall be quoted separately.



BID SECURITY FORM

WHEREAS _____
(hereinafter called "the Bidder") has submitted its bid dated _____
_____ for construction of _____
_____.

KNOW ALL MEN by these presents that WE _____
_____ of _____

having our registered office at _____
hereinafter called "the Bank") are bound unto Nepal Electricity Authority, Distribution and Consumer
Services, Hetauda Distribution Center (hereinafter called the NEA) in the sum of (_____
) , for which payment well and truly to be made to the said NEA, the Bank binds itself, its successors and
assigns, by these presents. Sealed with the Common Seal of the Bank this _____ day of _____,
20____.

THE CONDITIONS of this obligation are:

- 1. If the Bidder withdraws its Bid during the period of bid validity specified by the Bidder on the Bid Form; or
- 2. If the Bidder, having been notified of the acceptance of its Bid by the NEA during the period of bid validity:
 - (a) fails or refuses to execute the Contract Form, when requested; or
 - (b) fails or refuses to furnish the Performance Security, in accordance with the Instructions to Bidders:

We undertake to pay to the NEA up to the above amount, according to, and upon receipt of, its first written demand, without the NEA having to substantiate its demand, provided that in its demand the NEA will note that the amount claimed by it is due to it owing to the occurrence of one or both of the two above stated conditions, specifying the occurred condition or conditions.

(NAME OF BANK)

by _____
(Title)
Authorized Representative

(Signature of Witness)

Name of Witness _____
Address of Witness _____



Performance Security Form

To: Nepal Electricity Authority
Hetauda Distribution Center
Hetauda, Makwanpur,
NEPAL

WHEREAS (Name of the Contractor)

Hereinafter called "the Contractor" has undertaken to supply of _____ in pursuance of Contract No. _____ dated _____ 20 ____, hereinafter called "the CONTRACT", AND WHEREAS it has been stipulated by you in the said CONTRACT that the CONTRACTOR shall furnish you with a Bank Guarantee by a recognized Bank for the sum specified therein as security for compliance with the CONTRACTOR's performance obligations in accordance with the CONTRACT.

AND WHEREAS we have agreed to give the CONTRACTOR a Guarantee:

THEREFORE WE hereby affirm that we are Guarantors and responsible to you, on behalf of the CONTRACTOR, up to a total of (_____), and we undertake to pay you, upon your first written demand declaring the CONTRACTOR to be in default under the CONTRACT, and without cavil or argument, any sum or sums as specified by you, within the limit of (_____) as aforesaid, without your needing to prove or to show grounds or reasons for your demand of the sum specified therein.

This guarantee is valid until the _____ day of _____, 20 _____.

(NAME OF GUARANTOR)

By _____
(Title)
Authorized Representative

Date: _____

Address: _____



TECHNICAL SPECIFICATION OF WORKS

A. Erection of 9/8 m PSC/STP pole

- i. Transportation from site store to construction place
- ii. A minimum of 1.5 m deep hole shall be dug for erection of the pole. After erection, proper ramming shall be done around the pole.
- iii. The pole should be straight (perpendicular to the ground.)

B. Erection of stay set and wire.

- I. Stay plate shall be at the depth of 6 feet.
- II. Stay insulator shall be put in stay wire at least 12 feet above ground level.
- III. Stay wire shall be in tension.

C. Stringing of ACSR conductors/0.10 or 0.05 or 0.03 Sq. in cable./ABC cable

- I. The conductors shall be in tension after stringing.
- II. Stringing of conductor includes fittings of channel, Bracket, pin insulator, disc insulator/ or D-iron shackle, dead end points, jump ring shall be used as required.
- III. Double disk insulator has to be installed in certain points of Network.
- IV. The size of conductors to string in particular poles shall be as directed by NEA.

D. Installation Of Transformer

- I. Two 9m or 11m pole shall be erected to make transformer post.
- II. Two poles shall be erected 1.25m deep from the ground level.
- III. The space between poles shall be 6 feet.
- IV. The height of transformer base channel shall be at 6 feet or more from ground level.
- V. The DO fuse shall be 8 feet from channel height and it shall be installed at a gap of 18 inch.
- VI. In the same way disc insulator shall also be installed with DO fuse at 18 inch gap.
- VII. Lightning arrestor shall be installed at 18 inch gap from Do Fuse.





NEPAL ELECTRICITY AUTHORITY
An Undertaking of Nepal Government
DISTRIBUTION AND CONSUMER SERVICE DIRECTORATE
HETAUDA DISTRIBUTION CENTER

Fiscal Year 2073/074

BILL OF QUANTITY

Location : Hetauda Submetropolitan City and Manhari Gaupalika, Hadikhola

Job : Rural Electrification Works

Sealed Quotation No: NEA/HDC/2073.074-6

S. N	Description	Quantity	Unit	Rate	In Words	Remarks
1	10 Meter P.S.C Pole Erection	11	Nos			
2	9 Meter STP Pole Erection	37	Nos			
3	8 and 9 Meter P.S.C Pole Erection	50	Nos			
4	0.05 ACSR Conductor Stringing 3 Wire H.T.	2.53	Km			
5	0.03 ACSR Conductor Stringing 3 Wire H.T.	0.45	Km			
6	0.03 ACSR Conductor Stringing 2 Wire L.T.	0.8	Km			
7	0.05 ACSR Conductor Stringing 2 wire L.T.	0.2	Km			
8	Stay Set Installation	20	Set			
9	Transportation of PSC poles	61	Nos			
10	Upto 200 Kva Transformer Installation	4	Set			
11	Drop Out Fuse set Installation	2	Set			
Total Cost						
13% VAT Amount						
Total Cost With V.A.T in NRS.						

Note: Fill the BOQ in Number and Words.



Total Cost In words:

Name of the Contractor:

Stamp:

Address:

Date:



Special Instruction to Bidders for E-Bidding

A) Bid submission procedures through electronically (e-submission) only:

- i. Interested eligible bidders shall, either purchase the hard copy of the bidding document directly from the Employer's office as specified in the Invitation for Bid (IFB) or may download the necessary parts of the bidding documents from e-procurement section in NEA's web site <http://www.e-nea.org.np>. In case, the bidders choose to download the bidding documents, prepare the bids on downloaded documents, and submit their bids electronically. The Bidders shall be required to deposit the non refundable fee for the bidding document (as specified in the bid notice) in the bank account specified in the IFB and electronic scanned copy (*.pdf format) of the bank deposit voucher shall also be submitted along with the electronic bid files.
- ii. The Bidder shall fill the following documents and forms (in hard copy of issued bid documents), signed by the authorized representative with seal of the company.
 - a) Bill of Quantity (BOQ) with rate, amount, b) Forms of Bid, Qualification Information

The Bidder shall then scan the completed original documents, forms in PDF formats with appropriate filename shown in the table below.

S.No.	Document	PDF File name	Requirement	Remarks
1	Form of Bid	Bid form -1	Mandatory	
2	Bid Security (Bank Guarantee)	Bid security-2	Mandatory	
3	Company registration,	Company reg-3	Mandatory	All firms in case of JV
4	VAT/PAN registration,	VAT reg-4	Mandatory for National firms	All firms in case of JV
5	Tax clearances certificate,	Tax-5	Mandatory for National firms	All firms in case of JV
6	Power of Attorney of Bid signatory	Power of att-6	Mandatory	
7	Joint venture agreement	JV doc-7	Mandatory	
8	Qualification Information	Qualifications-8	Mandatory	
9	BOQ with rate, amount and total amount	BOQ-9	Mandatory	
10	Manufacturers Authorization	Authorization - 10	Not Mandatory	NA
11	Technical Data Sheet	TDS-11	Not Mandatory	NA
12	Certification Documents	Certifications-12	Not Mandatory	NA
13	Declaration Form	Declaration-13	Mandatory	

Note: **Mandatory** means the mentioned files shall be included in e-submission and non-submission of such file shall be considered as non-responsive bid.




- iii. For e-submission purpose the Bidder shall, at first, register in the e-procurement section NEA's web site <http://www.e-nea.org.np> .
- iv. After preparing all the required bidding documents in PDF, scan the files as specified in (ii).
- v. The Bidder shall upload the PDF bid files and submit the complete bid online through e-procurement section of NEA's website <http://www.e-nea.org.np> within the specified date and time.
- vi. The e-procurement system will accept the e-submission of bid from the date after publishing of notice and will automatically disallow the e-submission of bid after the deadline for submission of bid, as specified above.
- vii. The standard time for e-submission is Nepalese Standard Time as set out in the server of MIS Department of NEA.
- viii. When a bidder submits his bid in hard copy, the e-procurement section does not allow the bidder to submit his Substitution or Modification or Withdrawal through e-procurement section of NEA's web site.
- ix. Bidders may submit his Substitution or Modification or Withdrawal either in hard copy or through e-submission.
- x. For Substitution of Bid, the Bidder shall follow similar steps as specified in ITB Clause -22 with a Substitution letter in PDF file.
- xi. For Modification or Withdrawal of bid, the Bidder is required to submit PDF scan copy of their Modification or Withdrawal letter and a written Power of Attorney of the signatory for Modification/ Withdrawal, duly signed by Authorized Representative/s of the Firm / all authorized Joint Venture partners.
- xii. When a Bidder submits electronic bid by downloading the bidding documents from the NEA's webpage it is assumed that the Bidder prepares his bid by studying and examining all the Bidding documents including specifications and conditions of contract.
- xiii. In case the Bidder choose to download the bidding documents and deposit the cost of bidding documents (as specified in the bid notice), such deposited amount shall be verified by the office during bid evaluation process. The bid shall be considered as non-responsive and shall not be evaluated if the specified cost for bidding document is not deposited in the Employer's Revenue account.
- xiv. Proposed facility for submission of bid electronically through e-submission is to increase transparency, non-discrimination, equality of access, and open competition. The Bidders shall be fully responsible to use the e-submission facility in e-procurement section of NEA's website <http://www.e-nea.org.np> in specified procedures and in no case the Employer shall be held liable for Bidder's inability to use this facility.

B) Requirements and Conditions for e-submission of bid:

- i. The Bidder shall submit his bid electronically in PDF files in the manner as specified above, and additional submission of hard copy of "original plus one copy of bid" is not mandatory.
- ii. In case, if both the electronic bid and original bid in hard copy are submitted to the Employer within the bid submission deadline, the Bidder's electronic bid and original bid in hard copy will be accepted for evaluation provided the facts and figures in hard copy confirm to the PDF files in electronic bid. If there is any discrepancy in fact and figures between the electronic bid and original bid in hard copy, it will be treated as two separate bids from one Bidder and hence, both the electronic bid and original bid in hard copy shall be disqualified. However, for electronically submitted bid in PDF files, the Bidder shall be required to submit documents/clarifications as specified in ITB clause within 3 days.
- iii. In case of e-submission of bid, the Bidder shall be required to submit the original completed Bid consisting of Forms of Bid, Qualification Information, Special Conditions of Contract, Bill of Quantities, Supplementary Information and other clarifications for verification purpose upon notification to do so from the Employer within 3 days.
- iv. In addition to electronically submitted PDF files, the Bidder shall be required to submit documents and clarifications as required by the Employer. Non-submission of such documents and or clarifications by the Bidder within specified time may cause forfeiture of Bid Security.
- v. In case of major discrepancy found between electronically submitted PDF bid files and documents/ clarifications provided by the Bidder, the bid shall not be considered for further evaluation.
- vi. The Bidder shall attach the Bid Security Guarantee in the format attached in the Bid Document. The Bid Security may be forfeited
 - a. If the Bidder does not respond to and/or submit the documents and or clarifications when requested by the Employer.
 - b. If major discrepancy is found between e-submitted bid information and documents/clarifications provided by the Bidder




during verification process as requested by the Employer.

C) Bid Opening process for e-submitted bid

- i. Electronically submitted bid shall be opened first at the Bid opening time.
- ii. The e-procurement system allows the Employer to download and open the e-submitted bid files from the bidders only after the time for opening the bids.
- iii. The e-submitted bids must be readable through open standards interfaces. Unreadable and or partially submitted bid files (not complying with the ITB Clauses) shall be considered incomplete and rejected for further bid evaluation.
- iv. After opening of e-submitted bids files, all files shall be printed and recorded at the time of bid opening.
- v. In case of "WITDRAWAL" or "MODIFICATION" or "SUBSTITUTION" by the Bidder through e-submission, the e-submitted PDF files under "WITDRAWAL" or "MODIFICATION" or "SUBSTITUTION" shall be opened and read out first. Bids for which acceptable notice of "WITDRAWAL" or "SUBSTITUTION" has been submitted pursuant to ITB Clause shall not be opened.

D) Bid Evaluation and Comparison process for e-submitted bid

- i. In case of e-submitted bids, the Employer evaluates the bid based on the information as per electronically submitted bid files. For clarification/ verification purpose, the Employer may request the Bidder to submit documents/ clarifications.
- ii. In case, the Bidder could not substantiate or provide evidence to prove the information provided in e-submitted bid through documents/clarifications, the bid shall not be considered for further evaluation and respective ITB Clause for forfeiture of bid security shall be applicable.

E) Qualification Information

In case of e-Bidding, the Bidder is required to submit the documents to prove minimum qualification requirements only and not the detail documents.

F) Bid Security Format m

Form of Bid security shall include the provision as 'This Bank Guarantee shall not be withdrawn or released merely upon return of the original Guarantee by the Bidder unless notified by the Employer for the release of the Guarantee'.



Declaration Form

A handwritten signature in black ink on a light-colored background. The signature is stylized and appears to be a name followed by a surname.

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Nepal Electricity Authority
Distribution & Consumer Services Directorate
Hetauda Regional Office,
Hetauda Distribution Center, Hetauda, Makwanpur
Declaration Form (for E-bidding)

S.No	Description	Status			
		Issued to (as applicable)	Issued by (as applicable)	Date of Issue	No. of Pages
1	Notarized Power of Attorney from the Company to Sign on Company's behalf (For Single Bidder)				
2	Joint Venture Agreement; <i>If any</i>				
3	Notarized Power of Attorney to Sign the Bid on Company's behalf (Each Partner in case of JV)				
4	Notarized Power of Attorney to Sign the Bid (On Behalf of JV)				
5	Registration Certificate of the Bidder (and each partners in case of JV)				
6	Bid security				
7	Price Schedule				
8	Bid Form				
9	Qualification Forms				
10	Complete Certified Audited Report of the Bidder (and each partner in case of JV)	Year 1			
		Year 2			
		Year 3			
	Performance(or	1			




11	user) Certificate/s (Bidder)		2				
			3				
			4				
12	Manufacturer's Authorization/s		1				
			2				
			3				
			4				
13	Power of Attorney from the Company to Issue the Manufacturers Authorization on Company's behalf						
14	Business License of Manufacturer/s		1				
			2				
			3				
			4				
15	User Certificate/s (Manufacturer)		1				
			2				
			3				
			4				




16	ISO Certificate/s	1				
		2				
		3				
		4				
17	Type Test Report/s (if required as per specification)	1				
		2				
		3				
		4				
18	Technical Data Sheet	1				
		2				
		3				
		4				
19	Other Certification (as per requirements)	1				
		2				
		3				
		4				


