



**NEPAL ELECTRICITY AUTHORITY**  
(GOVERNMENT OF NEPAL UNDERTAKING)  
KALI GANDAKI 'A' HYDROPOWER PLANT

**BELTARI, SYANGJA**

**SEALED QUOTATION No. : KGA-2074/075-QM-06**

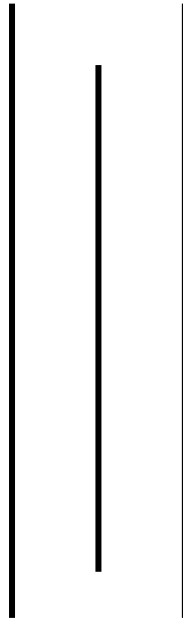
***Sealed Quotation Document***

**FOR**

**SUPPLY AND DELIVERY**

**OF**

**SPARE PARTS FOR VEHICLES**



**LAST DATE AND TIME OF PURCHASING** :- **13<sup>TH</sup> DEC 2017, 16:00 HRS.**  
**LAST DATE AND TIME OF SUBMISSION** :- **14<sup>TH</sup> DEC 2017, 12:00 HRS.**  
**OPENING DATE & TIME** :- **14<sup>TH</sup> DEC 2017, 14:00 HRS.**

***FY 2074/075***

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## Table of Contents

### **Introduction and Instructions**

Section :	I	Invitation for Sealed Quotation
Section :	II	Instructions to Bidders
Section :	III.	Conditions of Contract
Section:	IV	Schedule of Requirements
Section :	V	Technical Specification
Section :	VI	Forms
		1. Quotation Form & Price Schedule (BOQ)
		2. Bid Security
		3. Form of Agreement
		4. Performance Security
		5. Bank Guarantee form for Advance Payment
		6. Manufacturer's Authorization (if any)
		7. Declaration Form (for E-bidding)

## Section – I

### INVITATION FOR SEALED QUOTATION

(First date of notice publication [29<sup>th</sup> Nov, 2017](#) or [13/08/2074](#))

1. Nepal Electricity Authority (NEA), **Kali Gandaki 'A' Hydroelectric Power Plant, Beltari Syangja** invites sealed quotation from eligible Bidders, Suppliers, Manufacturers or their authorized representatives for the following work :-

**Quotation No. : [KGA-074/075-QM-06 for Supply and Delivery of Spare Parts for Vehicles.](#)**

2. A complete set of Quotation Documents may be purchased during office hours on all working days by any interested Bidder from [29<sup>th</sup> November, 2017](#) onwards upon submission of a written application to the address given below accompanied by a bank voucher of NRS. 1000.00 (non-refundable) towards the cost of the each Quotation Document deposited in Depository A/C Nabil Bank Ltd., Pokhara, Nepal A/C No. 1201013045501 in the name of **Kali Gandaki 'A' Hydroelectric Power Plant** or A/C No. 1206101-001-012524 held at Nepal Rashtira Bank, Thapathali, Kathmandu, Nepal. The Quotation Documents shall be available for sale up to [13<sup>th</sup> December, 2017](#), with in office hours from Large Generation Operation & Maintenance Department NEA, Durbar Marg, Kathmandu & Kali Gandaki 'A' Hydroelectric Power Plant, Beltari Syangja.
3. The Bidders must produce an attested copy of the certificates of company registration, VAT/PAN Registration Certifications, Tax clearance certificate for the [FY 2073/074](#) at the time of purchase of the Quotation Document.
4. All Quotations must be accompanied by a Bid Bond in the amount [NRs 29,500.00](#). The Bid Bond shall be in the form of Bank Guarantee or cash deposit bank voucher issued by any commercial Bank in favor of Kali Gandaki 'A' Hydroelectric Power Plant. The Validity of Bid Bond should be at least [75 days](#) from [14<sup>th</sup> December, 2017](#).
5. Quotation must be submitted at or before [12:00 hours](#) local time on or before [14<sup>th</sup> December, 2017](#), at Kali Gandaki 'A' Hydroelectric Power Plant, Beltari Syangja or alternatively, bidders may submit their bid electronically through e-procurement section in NEA website <http://www.e-nea.org.np> as specified in the instruction to bidders. Late bids will be rejected. In case of e-submission of bid, the bidder shall be required to submit the original completed bid document within 3 days of bid opening day otherwise the bid shall be invalid.
6. The Quotation shall be opened on the [14<sup>th</sup> December, 2017](#), day at [14:00 hours](#) local time at the office of the Kali Gandaki 'A' Hydroelectric Power Plant, Beltari Syangja in the presence of the authorized representatives of the Bidders who choose to be present. If the specified dates of Quotation purchase, submission and opening fall on a public holiday, Quotation submission and opening shall be done on the next working day.
7. NEA shall not be responsible for any costs or expenses incurred by Bidders in connection with the preparation or submission of Quotation.
8. NEA reserves the right to accept or reject any Quotation, partly or wholly, or cancel the Quotation altogether, without assigning any reason whatsoever.



**Nepal Electricity Authority**  
**Kali Gandaki 'A' Hydroelectric Power Plant, Beltari, Syangja, Nepal.**  
Tel. : 063-403081, Fax No. : 063-403082

## Section – II

### Instructions to Bidders (ITB)

- 1. Scope of Works** The Purchaser stated in the Invitation for Quotation invites bids for the **Supply and Delivery of Spare Parts for Vehicles** for Kali Gandaki 'A' Hydroelectric Power Plant as detailed in attached specifications, drawings and the bill of quantities provided herein.
- 2. Eligible Bidder** This Invitation for Bids is open to all registered Suppliers with qualifications as described below must be submitted along with bid document:
- Notarized copy of Firm/Company Registration Certificate,
  - Notarized copy of VAT and PAN Registration Certificates
  - Notarized copy of Tax Clearance Certificate,
  - Original copy of Power of Attorney and
  - Other documents as needed
- 3. One Bid per Bidder** Each Bidder shall submit only one quotation, A Bidder who submits more than one quotation shall cause all the quotations with the Bidder's participation to be disqualified.
- 4. Content of Quotation Form** The Quotation Form comprise the documents listed below:
- Invitation for Sealed Quotations
  - Instructions to Bidders
  - Conditions of Contract (CC)
  - Form of Agreement
  - Sample Forms
  - Schedule of Requirements
  - Technical Specifications
- 5. Clarification** A prospective Supplier/Bidder may obtain clarification on the Quotation Form from the Purchaser stated in Invitation for Quotation.
- 6. Language of Quotation** All documents relating to the Quotation shall be in English.
- 7. Documents Comprising Quotation** The Quotation by the Bidder shall comprise the following:
- Quotation and Price Schedules
  - Bid Security
  - Schedule of Requirements
  - Technical Specifications
- 8. Quotation Prices** The Bidder shall indicate on the appropriate Price Schedule the unit prices (where applicable) and total price of the goods to be supplied under the contract. All duties, taxes and other levies payable by the Bidder under the contract shall be included in the rates, prices and total Bid Price submitted by the Bidder. Price quoted by the Bidder shall remain fixed and valid until completion of the Contract Performance and will not be subject to variation in any account.
- 9. Quotation Validity** The Quotation shall remain valid for the period of **45** days after opening of the quotation.
- 10. Quotation Security** The Bidder shall furnish a Security in Nepali Rupees in the amount not less than NRs **29,500.00** of the bid amount. The Bid Security shall remain valid for a period of 75 days after opening of the quotation. The Security shall be in the form of cash voucher deposited in the Bank Account of the Employer specified in the notice for "Invitation for Quotation" or a bank guarantee from a bank acceptable to the Employer.

- 11. Format and Signing Of Quotations** The Quotation shall be typed or written in indelible ink and shall be **signed** by an authorized person. Any entries or amendments including alternations, additions or corrections made shall be initialed by the same authorized person.
- 12. Sealing and Marking of Quotations** The Quotation shall be **sealed**. The Bidder shall submit his Quotation addressed to the Purchaser specified in the Invitation for Quotation and shall bear the name and identification number of the quotation.
- 13. Deadline for Submission of Quotations** Quotations shall be delivered to the Purchaser at the address no later than the time and date specified in the Invitation for Quotation.
- 14. Late Quotation** Any Quotation received by the Purchaser after the deadline shall not be accepted and shall be returned unopened to the Bidder upon request.
- 15. Modification And Withdrawal** Quotations once submitted shall not be **withdrawn or modified**.
- 16. Bid Opening** The Purchaser shall open the Quotations in the presence of the Bidders' representatives who choose to attend at the time and in the place as specified in the Invitation for Quotation. The Purchaser shall prepare and provide minutes of the opening including the information disclosed to those present.
- 17. Process to be Confidential** Information relating to the examination, evaluation and comparison and recommendations for the award of a contract shall not be disclosed to Bidders or any other persons not officially concerned with such process until the award to the successful Bidder has been announced. Any efforts by the Bidder to influence the Purchaser in the Quotation evaluation, comparison or contract award decisions may result in rejection of Bidder's quotation.
- 18. Examination of Quotations** Prior to the detailed evaluation of Quotations, the Purchaser shall determine whether each Quotation (a) meets the eligibility criteria defined in Clause 2; (b) has been properly signed and Sealed; (c) is accompanied by the required securities, schedule of requirements, technical specification & technical data sheet; (d) is substantially responsive to the requirements of the Bidding documents; and (e) price schedules
- 19. Evaluation and Comparison of Quotations**
- 19.1 In evaluating the Quotations, the Purchaser shall determine for Each Quotation the evaluated Bid Price by adjusting any corrections for errors. Quotations shall be checked by the Purchaser for any arithmetic errors. Errors shall be corrected by the Purchaser as follows:
- a. Where there is a discrepancy between the amounts in figures and in words, the amount in words shall govern; and
  - b. Where there is a discrepancy between the unit rate and the line item total resulting from multiplying the unit rate by the quantity, the unit rate as quoted shall govern
- 19.2 If the Bidder does not accept the corrected amount, the Quotation shall be rejected and the Security pursuant to Clause 10 may be forfeited.
- 20. Award of Contract** The Purchaser shall decide the award of the contract, within 15 days of the opening of the quotation, to the Bidder whose Quotation is within the approved estimate and who has offered the lowest

evaluated Bid Price, provided that such Bidder has been determined to be eligible in accordance with the provisions of Clauses 2.

**21. Purchaser's Right to Accept or Reject**

The Purchaser reserves the right to accept or reject any Quotation or to cancel the bidding process and reject all Quotations, at any time prior to the award of the contract, without assigning any reasons whatsoever and without thereby incurring any liability to the affected Bidder or Bidders.

**22. Notification of Award and Signing of Agreement**

22.1 The Bidder whose Quotation is accepted and all other participating bidders shall be notified of the award by the Purchaser. Within 7 days of receipt of the notification, the successful Bidder shall deliver the Performance Security pursuant to Clause 23 and sign the Agreement.

22.3 Inability of the Bidder to make an Agreement within the above stated period shall result in cancellation of the Contract Award and forfeiture of the Bidder's Security, upon which the Contract shall then be awarded to the next successive successful Bidder.

**23. Performance Security**

The successful Bidder shall deliver to the Purchaser a Performance Security in cash or Bank Guarantee acceptable to the Purchaser as below:

- i. If bid price of the bidder selected for acceptance is up to 15 (fifteen) percent less than the approved cost estimate, the performance security amount shall be 5 (five) percent of the bid price.
- ii. For the bid price less than 15 percent of the cost estimate, the performance security amount shall be determined as follows: **Performance Security Amount = [(0.85 x Cost Estimate – Bid Price) x 0.5] + 5% of Bid Price.**  
**The Bid Price and Cost Estimate shall be inclusive of Value Added Tax.**

**Special Instruction to Bidders for e-Bidding**

**A. Bid preparation :-**

- (i) A Bidder who wishes to submit the Bid electronically can either purchase the Bid document directly from employer office as mentioned in tender notice or download from e-procurement section in NEA's web site <http://www.e-nea.org.np>.
- (ii) The bid document downloaded from the NEA's website shall be submitted through e-bidding only.

**B. Procedure of Bid submission through electronically (e-submission) only:**

- i. In case, a Bidder wishes to download the Bid document from above website and also wishes to submit electronically, the Bid proposal, along with other requirements, must be accompanied by a electronically scanned copy of non refundable bank voucher (as specified in the tender notice).
- ii. The Bidder shall fill the following documents and forms (in hard copy of issued bid documents) and it shall be signed by the notarized authorized representative and also stamped with the company's seal.

a) Bill of Quantity (BOQ) with rate, amount, b) Forms of Bid, Qualification Information

The Bidder shall then scan the completed original documents, forms in PDF formats with appropriate file name shown in the table below.

S. No.	Document	PDF File name	Requirement	Remarks
1	Form of Bid	Bid Form -1	Mandatory	
2	Bid Security (Bank Guarantee)	Bid Security-2	Mandatory	
3	Company Registration	Company Reg-3	Mandatory	All firms in case of JV
4	VAT/PAN Registration	VAT Reg-4	Mandatory for National firms	All firms in case of JV
5	Tax Clearances Certificate	Tax-5	Mandatory for National firms	All firms in case of JV
6	Power of Attorney of Bid Signatory	Power of att-6	Mandatory	
7	Bank Voucher for Cost of Bidding Document	Voucher-7	Mandatory	
8	Joint Venture Agreement	JV doc-8	Mandatory	In case of JV
9	Qualification Information	Qualifications-9	Mandatory	As per ITB 10 & ITB 18 of Section II, Technical catalogues (As asked in Technical data sheet)
10	BOQ with Rate, Amount and Total Amount	BOQ-10	Mandatory	
11	Schedule of Requirement	Schedule of Req-11	Mandatory	
12	Manufacturers Authorization	Authorization -12	Mandatory	As asked in Technical data sheet
13	Technical Data Sheet	TDS-13	Mandatory	Submit the prepared sheet.
14	Certification Documents	Certifications-14	Mandatory	As asked in Technical data sheet
15	Declaration Form	Declaration-15	Mandatory	Submit the prepared form.

Note: **Mandatory** means the mentioned files shall be included in e-submission and non-submission of such file shall be considered as non-responsive bid.

- iii. For e-submission purpose the Bidder shall, at first, register in the e-procurement section NEA's web site <http://www.e-nea.org.np> .
- iv. After preparing all the required bidding documents in PDF, scan the files as specified in (ii).
- v. The Bidder shall upload the PDF bid files and submit the complete bid online through e-

procurement section of NEA's website <http://www.e-nea.org.np> within the specified date and time.

- vi. The e-procurement system will accept the e-submission of bid from the date after publishing of notice and will automatically disallow the e-submission of bid after the deadline for submission of bid, as specified above.
- vii. The standard time for e-submission is Nepalese Standard Time as set out in the server of MIS Department of NEA.
- viii. When a bidder submits his bid in hard copy, the e-procurement section does not allow the bidder to submit his Substitution or Modification or Withdrawal through e-procurement section of NEA's web site.
- ix. For Substitution of Bid, the Bidder shall follow similar steps as specified in ITB Clause -22 with a Substitution letter in PDF file.
- x. When a Bidder submits electronic bid by downloading the bidding documents from the NEA's webpage it is assumed that the Bidder prepares his bid by studying and examining all the Bidding documents including specifications and conditions of contract.
- xi. In case the Bidder choose to download the bidding documents and deposit the cost of bidding documents (as specified in the bid notice), such deposited amount shall be verified by the office during bid evaluation process. The bid shall be considered as non-responsive and shall not be evaluated if the specified cost for bidding document is not deposited in the Employer's Revenue account.
- xii. Proposed facility for submission of bid electronically through e-submission is to increase transparency, non-discrimination, equality of access, and open competition. The Bidders shall be fully responsible to use the e-submission facility in e-procurement section of NEA's website <http://www.e-nea.org.np> in specified procedures and in no case the Employer shall be held liable for Bidder's inability to use this facility.

**C. Requirements and Conditions for e-submission of bid:**

- i. The Bidder shall submit his bid electronically in PDF files in the manner as specified above, original hard copy shall be submitted within three days when asked by employer.
- ii. In case, if both the electronic bid and original bid in hard copy are submitted to the Employer within the bid submission deadline, the Bidder's electronic bid and original bid in hard copy will be accepted for evaluation provided the facts and figures in hard copy confirm to the PDF files in electronic bid. If there is any discrepancy in fact and figures between the electronic bid and original bid in hard copy, it will be treated as two separate bids from one Bidder and hence, both the electronic bid and original bid in hard copy shall be disqualified. However, for electronically submitted bid in PDF files, the Bidder shall be required to submit documents/clarifications as specified in ITB clause within 3 days.
- iii. In case of e-submission of bid, the Bidder shall be required to submit the original completed Bid consisting of Forms of Bid, Qualification Information, Special Conditions of Contract, Bill of Quantities, Supplementary Information and other clarifications for verification purpose within 3 days.
- iv. In addition to electronically submitted PDF files, the Bidder shall be required to submit documents and clarifications as required by the Employer. Non-submission of such documents and or clarifications by the Bidder within specified time may cause forfeiture of Bid Security.
- v. In case of major discrepancy found between electronically submitted PDF Bid files and documents/clarifications provided by the Bidder, the bid shall not be considered for further evaluation.
- vi. The Bidder shall attach the Bid Security Guarantee in the format attached in the Bid Document. The Bid Security shall be forfeited if
  - a. the Bidder does not respond to and/or submit the documents and or clarifications when requested by the Employer.
  - b. major discrepancy is found between e-submitted bid information and

documents/clarifications provided by the Bidder during verification process as requested by the Employer.

**D. Bid Opening process for e-submitted bid**

- i. Electronically submitted bid shall be opened first at the Bid opening time.
- ii. The e-procurement system allows the Employer to download and open the e-submitted bid files from the bidders only after the time for opening the bids.
- iii. The e-submitted Bids must be readable through open standards interfaces. Unreadable and or partially submitted bid files (not complying with the ITB Clauses) shall be considered incomplete and rejected for further bid evaluation.
- iv. After opening of e-submitted bids files, all files shall be printed and recorded at the time of bid opening.

**E. Bid Evaluation and Comparison process for e-submitted bid**

- i. In case of e-submitted bids, the Employer evaluates the bid based on the information as per electronically submitted bid files. For clarification/ verification purpose, the Employer may request the Bidder to submit documents/ clarifications.
- ii. In case, the Bidder could not substantiate or provide evidence to prove the information provided in e-submitted bid through documents/clarifications, the bid shall not be considered for further evaluation and respective ITB Clause for forfeiture of bid security shall be applicable.

**F. Qualification Information**

In case of e-Bidding, the Bidder is required to submit the documents to prove minimum qualification requirements only and not the detail documents.

**G. Bid Security Format**

Form of Bid security shall include the provision as 'This Bank Guarantee shall not be withdrawn or released merely upon return of the original Guarantee by the Bidder unless notified by the Employer for the release of the Guarantee'.

## Section – III

### Conditions of Contract

1. **Definitions**
  - 1.1 In this contract, the following terms shall be interpreted as indicated:
    - a. "The Contract" means the agreement entered into between the Purchaser and the Supplier, as recorded in the Contract Form Signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein;
    - b. "The Contract Price" means the price payable to the Supplier under the contract for the full and proper performance of its contractual obligation;
    - c. "The Goods" means Equipment and related Accessories and spare-parts or any other materials which the Supplier is required to supply to the Purchaser under the contract;
    - d. "Services" means services ancillary to the supply of the goods such as transportation and insurance including the installation, commissioning and the operational and maintenance training of the supplied equipment.
    - e. "The Purchaser" means the procuring entity purchasing the goods;
    - f. "The Supplier" means the organization supplying the goods and services under this contract.
2. **Technical Specification**
  - 2.1 The goods supplied under this contract shall conform to the standards mentioned in the Technical Specification
3. **Patent Right**
  - 3.1 The Supplier shall indemnify the Purchaser against all third-party Claims of infringement of patent, trademark or industrial design rights arising from use of goods or any part thereof in the Purchaser's country.
4. **Performance Security**
  - 4.1 Within seven days (7) of receipt of award of contract from the Purchaser the successful Bidder shall furnish the performance security in accordance with the Sub - Clause 4.3 of the Conditions of Contract in the Performance Security Form provided in the Bidding Documents.
  - 4.2 Failure of the successful Supplier to comply with the requirement of Sub - clause 4.1 shall constitute sufficient grounds for the annulment of the award and forfeiture of the bid security, in which event the Purchaser may make the award to the next lowest Supplier or call for new sealed quotations.
  - 4.3 The performance security will be as follows:
    - a. If bid price of the bidder selected for acceptance is up to 15 (fifteen) percent less than the approved cost estimate, the performance security amount shall be 5 (five) percent of the bid price.
    - b. For the bid price less than 15 percent of the cost estimate, the performance security amount shall be determined as follows: **Performance Security Amount = [(0.85 x Cost Estimate – Bid Price) x 0.5] + 5% of Bid Price. The Bid Price and Cost Estimate shall be inclusive of Value Added Tax.**

- 4.4 The validity of Performance Security shall be one (1) year after the final installation and commissioning of the Goods and the issue of final acceptance certificate to the Suppliers. The Supplier shall promptly extend the validity suitably to cover agreed extension of the warranty period of the supplied goods.
- 4.5 The performance security shall be released within 30 days of completion of warranty period and upon submission of claim by the Supplier.
- 5. Inspection and Tests**
- 5.1 The Purchaser or its Representative shall have the right to inspect and/or test the goods to confirm their conformity to the Technical Specification and the quality of performance after the supply and delivery of good to the Purchaser's premises.
- 6. Packing**
- 6.1 The Supplier shall provide such packing of the goods as is required to prevent their damage or deterioration during transmit to their final destination as indicated in the contract.
- 6.2 The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit and open storage.
- 6.3 The packing, marking and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided in accordance with international standard and practice.
- 7. Delivery of Goods**
- 7.1 Delivery of the goods shall be made by the Supplier in accordance with the terms specified by the Purchaser in its Schedule of Requirements.
- 7.2 The terms "EXW", "FOB", "CIF", "CIP" etc., shall be governed by the rules prescribed in the current edition of INCOTERMS published by the International Chamber of Commerce (ICC), Paris.
- 8. Insurance**
- 8.1 The goods supplied under the contract shall be fully insured in the currency of the Sealed Quotation price against loss or damage incidental to manufacture or acquisition, transportation, storage and delivery in the manner specified.
- 8.2 Where delivery of the goods is required by the Purchaser on a CIF or CIP basis to a specified destination, the Supplier shall arrange and pay for insurance, naming the Purchaser as the beneficiary and the Supplier shall be required to meet all transport and storage expenses until delivery.
- 9. Warranty**
- 9.1 The Supplier warrants that all the goods supplied under the contract shall fully comply with the specification laid down in the contract.
- 9.2 The warranty shall remain valid for one year after the goods have been delivered to the final destination indicated in the contract, subjected to accepted by the Purchaser after installation and commissioning of goods by the Supplier.

- 9.3 The Purchaser shall promptly notify the Supplier in writing of any claims arising under this warranty.
- 9.4 Upon receipt of such notice, the Supplier shall, with all reasonable speed, replace the defective goods without cost to the Purchaser. The Supplier will be entitled to remove, at its own risk and cost, the defective goods.
- 10. Payment**
- 10.1 Payment shall be made in the currency in which the contract price has been stated in the Supplier's Sealed Quotation.
- 10.2 Payment of the goods supplied from within Nepal shall be made in Nepali Rupees after the delivery of goods to the satisfaction of the Purchaser.
- 10.3 Payment of the goods supplied shall not be paid until the delivery time of goods at site is not satisfactory of the Purchaser.
- 10.4 Payment of the goods shall be made in the following manner:
- a. On delivery & acceptance: Ninety Five (95) percent of the contract price of goods received shall be paid within thirty (30) days of receipt of the goods upon submission of claim written by the supplier.
  - b. Retention Money: Five (5) percent of the contract price as per as GON/NEA's rules shall be paid within thirty (30) days of completion of warranty period and upon submission of claim by the Supplier.
- 11. Prices**
- 11.1 Prices charged by the Supplier for goods delivered under the contract shall not vary from the prices quoted by the Supplier in its sealed quotation.
- 12. Changed Order**
- 12.1 Where the Purchaser desires to make changes in **Schedule of Requirement/BOQ**, it shall not exceed more than 15 percent.
- 13. Liquidated Damages**
- 13.1 If the Supplier fails to deliver any or all of the goods within the time period specified in the contract, the Purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as liquidated damages, a sum equivalent to 0.05 percent of the contract price of delayed goods for each day of delay until actual delivery, up to a maximum deduction of 10 percent of the delayed goods' contract price. Once the maximum is reached, the Purchaser may consider termination of the contract.
- 14. Resolution of Disputes**
- 14.1 If any dispute or difference of any kind whatsoever shall arise between the Purchaser and the Supplier in connection with or arising out of the Contract, the parties shall make every effort to resolve amicably such dispute difference by mutual consultation.
- 14.2 If, after thirty (30) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either the Purchaser or Supplier may give notice to the other party of it's intention to commence arbitration, as hereinafter provided, as to the matter in dispute, and no arbitration in respect of this matter may be commenced unless such notice is given.

- 14.2.1 Any dispute or difference in respect of such a notice of intention to commence arbitration has been given in accordance with this Clause shall be finally settled by arbitration .Arbitration may be commenced prior to or after delivery of the Goods under the Contract.
- 14.2.2 Arbitration proceedings shall be conducted in accordance with in accordance with the rules of Nepal Council of Arbitration (NEPCA).
- 14.3 Notwithstanding any reference to arbitration herein,
- a. the parties shall continue to perform their respective obligations under the Contract unless they otherwise agree; and
  - b. the Purchaser shall pay the Supplier any monies due the Supplier.
15. **Governing Language** 15.1 The Governing Language shall be: Nepali or English
16. **Applicable Law** 16.1 The applicable law shall be Laws of Nepal.
17. **Notices** 17.1 Purchaser's address for notice purposes:.....
- 17.2 Supplier's address for notice purposes: .....
18. **Taxes and Duties** 18.1 The Supplier shall be entirely responsible for all taxes, duties, license fees and other such levies imposed by the GON.
19. **Operation, Maintenance and Manuals** 19.1 The successful Supplier shall supply 2 copies of manufacturer's operation, maintenance and spare-part manuals of the goods (Equipment).
20. **Conduct of Suppliers** 20.1 The Supplier shall be responsible to fulfill his obligations as per the requirement of the Contract Agreement, Bidding documents, GON's Procurement Act and Regulations.
- 20.2 The Supplier shall not carry out or cause to carryout the following acts with an intention to influence the implementation of the procurement process or the procurement agreement :
- a. give or propose improper inducement directly or indirectly,
  - b. distortion or misrepresentation of facts,
  - c. engaging or being involved in corrupt or fraudulent practice,
  - d. interference in participation of other prospective bidders,
  - e. coercion or threatening directly or indirectly to impair or harm, any party or the property of the party involved in the procurement proceedings,
  - f. collusive practice among bidders before or after submission of bids for distribution of works among bidders or fixing

artificial/uncompetitive bid price with an intention to deprive the Purchaser the benefit of open competitive bid price and

- g. contacting the Purchaser with an intention to influence the Purchaser with regards to the bid or interference of any kind in examination and evaluation of the bids during the period after opening of bids up to the notification of award of contract.

**21. Blacklisting Supplier**

21.1 Without prejudice to any right of the Purchaser under this Contract, the GoN, Public Procurement and Monitoring Office (PPMO) may blacklist a Supplier for his conduct up to three years on the following grounds and seriousness of the act committed by the supplier:

- a. if it is proved that the supplier committed acts pursuant to the Sub - clause 20.2,
- b. if the supplier fails to sign an agreement pursuant to ITB Clause 22,
- c. if it is proved later that the supplier had committed substantial defect in implementation of the contract or had not substantially fulfilled his obligations under the contract or the completed work is not of the specified quality as per the contract ,
- d. if convicted by a court of law in a criminal offence which disqualifies the supplier from participating in the contract.

21.2 A Supplier declared blacklisted and ineligible by the GON shall be ineligible to bid for a contract during the period of time determined by PPMO /NEA

**Section – IV**

**Schedule of Requirement**

**NEPAL ELECTRICITY AUTHORITY  
Large Generation Operation & Maintenance Department**

Kali Gandaki 'A' Hydroelectric Power Plant  
Beltari, Syangja, Nepal

SEALED QUOTATION NO.: KGA-074/075-QM-06

**Delivery Schedule**

**For**

**Supply and Delivery of Spare Parts for Vehicles**

**1. Delivery Schedule Required By NEA**

The complete delivery of the Goods/Services must be made at NEA, Kali Gandaki 'A' Hydroelectric Power Plant Beltari, Syangja, Nepal within the delivery time as specified below from the date of issue of work order.

**(a) Delivery Time of NEA, Kali Gandaki 'A' Hydroelectric Power Plant:- 60** days from the date of issue of work order.

**2. Delivery Schedule to be filled by Bidder :**

**(a) Delivery Time of Bidder: - .....** *[Insert the delivery time]* days from the date of issue of work order.

Signature of Bidder:

Company Seal:

Name:

Address :

## Section – V

### Technical Specifications

#### Spare Parts:

The **Spare Parts** are required for the vehicles in operation in NEA, Kali Gandaki 'A' Hydroelectric Power Plant Beltari, Syangja, Nepal.

The **Spare parts** shall be properly fitted and suited to the respective vehicles as mentioned. The **Spare parts** shall be qualified or certified according to ISO standardization. If the **Spare parts** are not fitted to the vehicles, the bidder is responsible to change as per requirement and satisfaction to NEA, Kali Gandaki 'A' Hydroelectric Power Plant Beltari, Syangja, Nepal.

The bidder may be required to visit to site office, Beltari to inspect the vehicles, for bidding, to be assured to supply for exact replacement of the required **Spare parts**. Bidder should submit following requirements with BID for evaluation purpose to be substantially responsive:

#### TECHNICAL DATA SHEET OF SPARE PARTS

S. N.	Description	NEA (KGA) Requirement		Filled by Bidder	
		Vehicle Model No/Specification	Spare Part No (Used in Vehicle)	Vehicle Model No/Specification	Spare Part No (Used in Vehicle)
1	Self starter set for Pickup/Van	Pickup LN 106 & Van LH114/RS	8908-9308 Toyota or Equivalent		
2	Carbon holder with carbon for Charging dynamo	Pickup LN 106 & Van LH114/RS	Toyota or Equivalent		
3	Carbon set for Charging dynamo (2pc/set)	Pickup LN 106 & Van LH114/RS	Toyota or Equivalent		
4	Carbon set for self starter (4pc/set)	Pickup LN 106 & Van LH114/RS	Toyota or Equivalent		
5	Contact point for self starter (2pc/set)	Pickup LN 106 & Van LH114/RS	Toyota or Equivalent		
6	Ball joint upper set for Van (2pc/set)	Van LH114/RS	43350-29065 Toyota or Equivalent		
7	Ball joint lower set for Van (2pc/set)	Van LH114/RS	43330-29155 Toyota or Equivalent		
8	Rack end for Van	Van LH114/RS	45503-29265 Toyota or Equivalent		
9	Head light Set (2pc/Set) for Pickup	Pickup LN 106	Toyota or Equivalent		
10	Head light Set (2pc/Set) for Van	Van LH114/RS	81110-95J39 RHS, 81150-95J37 LHS Toyota or Equivalent		
11	Back light (2pc/set) for Van	Van LH114RS	81550-95J13 RHS, 81560-95J14 LHS, Toyota or Equivalent		
12	Spring leaf main front for Pickup	Pickup LN 106	Toyota or Equivalent		
13	Spring leaf main rear for Pickup	Pickup LN 106	Toyota or Equivalent		
14	Spring leaf main rear for Pickup	Pickup LN 166	Toyota or Equivalent		
15	Spring leaf second front for Pickup	Pickup LN 106	Toyota or Equivalent		
16	Spring leaf second rear for Pickup	Pickup LN 106	Toyota or Equivalent		
17	Spring leaf main rear for Van	Van LH114RS	Toyota or Equivalent		

18	Spring leaf second rear for Van	Van LH114RS	Toyota or Equivalent		
19	U.J. cross For Prado, Pickup & Van	Prado LJ95/Pickup LN 106 & 166/ Van LH114/RS	04371-35050 Toyota or Equivalent		
20	Clutch plate for Pickup (8.5")	Pickup LN 106 & 166	Toyota or Equivalent		
21	Clutch plate for Van (9.25")	Van LH114/RS	31250-25130 Toyota or Equivalent		
22	Pressure plate for Pickup (8.5")	Pickup LN 106 & 166	Toyota or Equivalent		
23	Pressure plate for Van (9.25")	Van LH114/RS	31210-35090 Toyota or Equivalent		
24	Glass regulator handle Prado, Pickup & Van	Prado LJ95/Pickup LN 106 & 166/ Van LH114/RS	Toyota or Equivalent		
25	Control bush front for Prado	Prado LJ95	Toyota or Equivalent		
26	Control bush rear for Prado	Prado LJ95	Toyota or Equivalent		
27	Glass rubber packing (dickki door) for Prado	Prado LJ95	Toyota or Equivalent		
28	Charging cutout for Pickup	Pickup LN 106	Toyota or Equivalent		
29	Wiper blade for Prado, Pickup & Van (2pc/set)	Prado LJ95/Pickup LN 106 & 166/ Van LH114/RS	Toyota or Equivalent		
30	Cushion strut bar bush	Van LH114/RS	48674-26010 Toyota or Equivalent		
31	Shock absorber rear assembly for Pickup	Pickup LN 106	Toyota or Equivalent		
32	Shock absorber front assembly for Pickup	Pickup LN 166	Toyota or Equivalent		
33	Shock absorber rear assembly for Pickup	Pickup LN 166	Toyota or Equivalent		
34	Shock absorber front assembly for Van	Van LH114/RS	68908-26190 Toyota or Equivalent		
35	Shock absorber rear assembly for Van	Van LH114/RS	48511-29570 Toyota or Equivalent		
36	Shock absorber assembly Rear Dicki for Van	Van LH114/RS	68908-95J15 (L/H), 68907-26190 (R/H) Toyota or Equivalent		
37	Shock absorber bush for Pickup & Van, Rear lower (2pc/set)	Pickup LN106 & LN166 / Van LH114/RS	90385-19007 Toyota or Equivalent		
38	Spring bush Rubber (big) for Pickup	Pickup LN 106 & LN 166	Toyota or Equivalent		
39	Spring bush Rubber (small) for Pickup	Pickup LN 106 & LN 166	Toyota or Equivalent		
40	"D" bush for Prado, Pickup & Van	Prado LJ95/Pickup LN106 & LN166 / Van LH114/RS	48815-60100 Toyota or Equivalent		
41	Link Rod bush for Prado, Pickup & Van	Prado LJ95/Pickup LN 106 & 166/Van LH114RS	90948-01003 Toyota or Equivalent		
42	Link rod assembly (rear) for Prado	Prado LJ95	48820-35030 Toyota or Equivalent		
43	Link rod assembly for Van	Van LH114/RS	Toyota or Equivalent		
44	Tie rod end set for Pickup (2pc/set)	Pickup LN 166	Toyota or Equivalent		
45	Tie rod end set for Van (2pc/set)	Van LH114/RS	45046-29215 Toyota or Equivalent		
46	Disc brake pad set for Prado & Pickup (4pc/set)	Prado LJ95/Pickup LN106 & 166	04465-35080 Toyota or Equivalent		

47	Disc brake pad set for Van (4pc/set)	Van LH114/RS	04465-26040 Toyota or Equivalent		
48	Brake shoe set for Van (4pc/set)	Van LH114/RS	04495-26130 Toyota or Equivalent		
49	Brake drum (rear) for Prado	Prado LJ95	Toyota or Equivalent		
50	Hub assembly front w/bolt for Van	Van LH114/RS	43502-26050 Toyota or Equivalent		
51	Oil filer for Prado, Pickup & Van	Prado LJ95/Pickup LN106 & LN166 / Van LH114/RS	15601-41010 Toyota or Equivalent		
52	Oil filer Bus & Truck	Eicher bus/truck 10.75	Eicher or Equivalent		
53	Fuel filter for Prado, Pickup & Van	Prado LJ95/Pickup LN106 & LN166 / Van LH114/RS	23303-64010 Toyota or Equivalent		
54	Fuel filer Bus & Truck (2pc/set)	Eicher bus/truck 10.75	Eicher or Equivalent		
55	Horn set 12 v (2pc/set) for Prado, Pickup & Van	Prado LJ95/Pickup LN106 & LN166 / Van LH114/RS	Toyota or Equivalent		
56	Heater plug for Prado, Pickup & Van	Prado LJ95/Pickup LN106 & LN166 / Van LH114/RS	19850-54090 Toyota or Equivalent		
57	Timing belt for Prado & Pickup	Prado LJ95/Pickup LN106 & 166	13568-59066 Toyota		
58	Head gasket kit set (3L) for Prado, Pickup & Van	Prado LJ95/Pickup LN106 & LN166 / Van LH114/RS	11115-62070 Toyota or Equivalent		
59	Clutch master cylinder assembly set for Van	Van LH114/RS	31420-26170 Toyota or Equivalent		
60	Hub bearing inside for Van	Van LH114/RS	90368-34001 Toyota or Equivalent		
61	Hub bearing outside for Van	Van LH114/RS	90368-21001 Toyota or Equivalent		
62	Axle oil seal for Prado, Pickup & Van	Pickup LN 106	Toyota or Equivalent		
63	Axle lock for Prado, Pickup & Van	Pickup LN 106	Toyota or Equivalent		
64	Axle cone for Prado, Pickup & Van	Pickup LN 106	Toyota or Equivalent		
65	Free wheel hub (front) for Pickup	Pickup LN 106	Toyota or Equivalent		
66	Battery for Prado, Pickup & Van	80 AH, 12V	Exide or Equivalent		
67	U.J.cross for Bus/ Truck	Eicher 10.75	Eicher or Equivalent		
68	Clutch m/c cylinder assembly for Bus/ Truck	Eicher 10.75	Eicher or Equivalent		
69	Clutch cylinder assembly for Bus/ Truck	Eicher 10.75	Eicher or Equivalent		

The technical data sheet must be filled up, which is a major factor of evaluation for responsiveness. NEA, Kali Gandaki 'A' Hydroelectric Power Plant Beltari, Syangja, Nepal (purchaser) reserves the right to reject the bidders' proposals, which with its own judgment, are not convincingly satisfying for the intended use.

## Section – VI

### Sample Forms

#### 1. Quotation and Price Schedules

Date: -----

To:

**The Chief,  
Kali Gandaki 'A' Hydroelectric Power Plant,  
Nepal Electricity Authority,  
Beltari, Syangja.**

Gentlemen and/or Ladies:

Having examined the Sealed Quotation (SQ) documents, we the undersigned, offer to **Supply and delivery of Spare Parts for vehicles** in conformity with the said SQ documents for the sum of **[total SQ amount in words and figures]** or such other sums as may be ascertained in accordance with the Schedule of Prices attached herewith and made part of this SQ.

We undertake, if our SQ is accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

If our SQ is accepted, we will obtain the guarantee of a bank in a sum equivalent to Five (5) percent of the Contract Price for the due performance of the Contract, in the form prescribed by the Purchaser.

We agree to abide by this SQ for a Period of Forty five (45) days from the date fixed for SQ opening it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal Contract is prepared and executed, this SQ, together with your written acceptance thereof and your notification of award, shall constitute a binding Contract between us.

We understand that you are not bound to accept the lowest or any SQ you may receive.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2017\_\_\_\_\_.

\_\_\_\_\_  
[signature]

\_\_\_\_\_  
[in the capacity of]

Duly authorized to sign SQ for and on behalf of \_\_\_\_\_

## 1. Price Schedule for goods

### NEPAL ELECTRICITY AUTHORITY Large Generation Operation & Maintenance Department

Kali Gandaki 'A' Hydroelectric Power Plant Beltari, Syangja, Nepal

Contract No. : KGA-074/075-QM-06

#### **BOQ:- For Supply and Delivery of Spare Parts for Vehicles**

S.N.	Description	NEA (KGA) Requirement		Qty	Unit	Rate (NRs) in figure	Rate (NRs) in words	Total Amount (NRs)
		Vehicle model no /Specification	Spare Part No (used in vehicles)					
1	Self starter set for Pickup/Van	Pickup LN 106 & Van LH114/RS	8908-9308 Toyota or Equivalent	set	2			
2	Carbon holder with carbon for Charging dynamo	Pickup LN 106 & Van LH114/RS	Toyota or Equivalent	set	3			
3	Carbon set for Charging dynamo (2pc/set)	Pickup LN 106 & Van LH114/RS	Toyota or Equivalent	set	3			
4	Carbon set for self starter (4pc/set)	Pickup LN 106 & Van LH114/RS	Toyota or Equivalent	Ser	5			
5	Contact point for self starter (2pc/set)	Pickup LN 106 & Van LH114/RS	Toyota or Equivalent	set	12			
6	Ball joint upper set for Van (2pc/set)	Van LH114/RS	43350-29065 Toyota or Equivalent	set	1			
7	Ball joint lower set for Van (2pc/set)	Van LH114/RS	43330-29155 Toyota or Equivalent	set	2			
8	Rack end for Van	Van LH114/RS	45503-29265 Toyota or Equivalent	No	4			
9	Head light Set (2pc/Set) for Pickup	Pickup LN 106	Toyota or Equivalent	Set	2			
10	Head light Set (2pc/Set) for Van	Van LH114/RS	81110-95J39 RHS, 81150-95J37 LHS Toyota or Equivalent	set	2			
11	Back light (2pc/set) for Van	Van LH114RS	81550-95J13 RHS, 81560-95J14 LHS, Toyota or Equivalent	No	2			
12	Spring leaf main front for Pickup	Pickup LN 106	Toyota or Equivalent	No	1			
13	Spring leaf main rear for Pickup	Pickup LN 106	Toyota or Equivalent	No	1			
14	Spring leaf main rear for Pickup	Pickup LN 166	Toyota or Equivalent	No	1			
15	Spring leaf second front for Pickup	Pickup LN 106	Toyota or Equivalent	No	1			
16	Spring leaf second rear for Pickup	Pickup LN 106	Toyota or Equivalent	No	1			
17	Spring leaf main rear for Van	Van LH114RS	Toyota or Equivalent	No	2			

18	Spring leaf second rear for Van	Van LH114RS	Toyota or Equivalent	No	2			
19	U.J. cross For Prado, Pickup & Van	Prado LJ95/Pickup LN 106 & 166/ Van LH114/RS	04371-35050 Toyota or Equivalent	No	4			
20	Clutch plate for Pickup (8.5")	Pickup LN 106 & 166	Toyota or Equivalent	No	1			
21	Clutch plate for Van (9.25")	Van LH114/RS	31250-25130 Toyota or Equivalent	No	1			
22	Pressure plate for Pickup (8.5")	Pickup LN 106 & 166	Toyota or Equivalent	No	1			
23	Pressure plate for Van (9.25")	Van LH114/RS	31210-35090 Toyota or Equivalent	No	1			
24	Glass regulator handle Prado, Pickup & Van	Prado LJ95/Pickup LN 106 & 166/ Van LH114/RS	Toyota or Equivalent	No	10			
25	Control bush front for Prado	Prado LJ95	Toyota or Equivalent	No	4			
26	Control bush rear for Prado	Prado LJ95	Toyota or Equivalent	No	4			
27	Glass rubber packing (dicki door) for Prado	Prado LJ95	Toyota or Equivalent	No	1			
28	Charging cutout for Pickup	Pickup LN 106	Toyota or Equivalent	No	3			
29	Wiper blade for Prado, Pickup & Van (2pc/set)	Prado LJ95/Pickup LN 106 & 166/ Van LH114/RS	Toyota or Equivalent	Set	6			
30	Cushion strut bar bush	Van LH114/RS	48674-26010 Toyota or Equivalent	No	30			
31	Shock absorber rear assembly for Pickup	Pickup LN 106	Toyota or Equivalent	No	2			
32	Shock absorber front assembly for Pickup	Pickup LN 166	Toyota or Equivalent	No	2			
33	Shock absorber rear assembly for Pickup	Pickup LN 166	Toyota or Equivalent	No	2			
34	Shock absorber front assembly for Van	Van LH114/RS	68908-26190 Toyota or Equivalent	No	2			
35	Shock absorber rear assembly for Van	Van LH114/RS	48511-29570 Toyota or Equivalent	No	2			
36	Shock absorber assembly Rear Dicki for Van	Van LH114/RS	68908-95J15 (L/H), 68907-26190 (R/H) Toyota or Equivalent	No	4			
37	Shock absorber bush for Pickup & Van, Rear lower (2pc/set)	Pickup LN106 & LN166 / Van LH114/RS	90385-19007 Toyota or Equivalent	set	30			
38	Spring bush Rubber (big) for Pickup	Pickup LN 106 & LN 166	Toyota or Equivalent	No	24			
39	Spring bush Rubber (small) for Pickup	Pickup LN 106 & LN 166	Toyota or Equivalent	No	60			
40	"D" bush for Prado, Pickup & Van	Prado LJ95/Pickup LN106 & LN166 / Van LH114/RS	48815-60100 Toyota or Equivalent	No	20			

41	Link Rod bush for Prado, Pickup & Van	Prado LJ95/Pickup LN 106 & 166/Van LH114RS	90948-01003 Toyota or Equivalent	No	40			
42	Link rod assembly (rear) for Prado	Prado LJ95	48820-35030 Toyota or Equivalent	No	4			
43	Link rod assembly for Van	Van LH114/RS	Toyota or Equivalent	No	4			
44	Tie rod end set for Pickup (2pc/set)	Pickup LN 166	Toyota or Equivalent	Set	1			
45	Tie rod end set for Van (2pc/set)	Van LH114/RS	45046-29215 Toyota or Equivalent	Set	2			
46	Disc brake pad set for Prado & Pickup (4pc/set)	Prado LJ95/Pickup LN106 & 166	04465-35080 Toyota or Equivalent	Set	10			
47	Disc brake pad set for Van (4pc/set)	Van LH114/RS	04465-26040 Toyota or Equivalent	Set	3			
48	Brake shoe set for Van (4pc/set)	Van LH114/RS	04495-26130 Toyota or Equivalent	Set	2			
49	Brake drum (rear) for Prado	Prado LJ95	Toyota or Equivalent	No	2			
50	Hub assembly front w/bolt for Van	Van LH114/RS	43502-26050 Toyota or Equivalent	No	2			
51	Oil filer for Prado, Pickup & Van	Prado LJ95/Pickup LN106 & LN166 / Van LH114/RS	15601-41010 Toyota or Equivalent	No	20			
52	Oil filer Bus & Truck	Eicher bus/truck 10.75	Eicher or Equivalent	No	4			
53	Fuel filter for Prado, Pickup & Van	Prado LJ95/Pickup LN106 & LN166 / Van LH114/RS	23303-64010 Toyota or Equivalent	No	15			
54	Fuel filer Bus & Truck (2pc/set)	Eicher bus/truck 10.75	Eicher or Equivalent	Set	4			
55	Horn set 12 v (2pc/set) for Prado, Pickup & Van	Prado LJ95/Pickup LN106 & LN166 / Van LH114/RS	Toyota or Equivalent	Set	4			
56	Heater plug for Prado, Pickup & Van	Prado LJ95/Pickup LN106 & LN166 / Van LH114/RS	19850-54090 Toyota or Equivalent	No	20			
57	Timing belt for Prado & Pickup	Prado LJ95/Pickup LN106 & 166	13568-59066 Toyota	No	4			
58	Head gasket kit set (3L) for Prado, Pickup & Van	Prado LJ95/Pickup LN106 & LN166 / Van LH114/RS	11115-62070 Toyota or Equivalent	Set	2			
59	Clutch master cylinder assembly set for Van	Van LH114/RS	31420-26170 Toyota or Equivalent	Set	2			
60	Hub bearing inside for Van	Van LH114/RS	90368-34001 Toyota or Equivalent	No	6			
61	Hub bearing outside for Van	Van LH114/RS	90368-21001 Toyota or Equivalent	No	6			

62	Axle oil seal for Prado, Pickup & Van	Pickup LN 106	Toyota or Equivalent	No	20			
63	Axle lock for Prado, Pickup & Van	Pickup LN 106	Toyota or Equivalent	No	20			
64	Axle cone for Prado, Pickup & Van	Pickup LN 106	Toyota or Equivalent	No	20			
65	Free wheel hub (front) for Pickup	Pickup LN 106	Toyota or Equivalent	No	2			
66	Battery for Prado, Pickup & Van	80 AH, 12V	Exide or Equivalent	No	4			
67	U.J.cross for Bus/ Truck	Eicher 10.75	Eicher or Equivalent	No	2			
68	Clutch m/c cylinder assembly for Bus/ Truck	Eicher 10.75	Eicher or Equivalent	No	1			
69	Clutch cylinder assembly for Bus/ Truck	Eicher 10.75	Eicher or Equivalent	No	1			
<b>Total</b>								
<b>VAT @ 13%</b>								
<b>Grand Total</b>								

Total Price up to Kali Gandaki "A" Hydroelectric Power Plant, Beltari, Syangja, Nepal (in Words).....

Signature of Bidder:

Company Seal:

Name:

Address:

## 2. Bid Security Form

Date:

To:

**The Chief,  
Kali Gandaki 'A' Hydroelectric Power Plant,  
Nepal Electricity Authority,  
Beltari, Syangja.**

Whereas, *[name of Bidder]* (hereinafter called “the Bidder”) has submitted his Sealed Quotation (SQ) dated *[date of submission of SQ]* for the supply of *[name and/or description of the goods]* (hereinafter called “the Sealed Quotation”).

KNOW ALL PEOPLE by these presents that WE *[name of Bank]* of Nepal having our registered office at *[address of bank]* (hereinafter called “the Bank”) are bound unto *[name of the procuring entity]* (hereinafter called “the Purchaser”) in the sum of *[specify amount in figure and words]* for which payment well and truly to be made to the said Purchaser, the Bank binds itself, its successors, and assigns by these presents. Sealed with the Common Seal of the said

Bank this \_\_\_\_\_ day of \_\_\_\_\_ 2017 \_\_\_\_\_.

THE CONDITIONS of this obligation are:

- (1) If, the Bidder withdraws its SQ during the period of bid validity specified by the Bidder on the SQ Form; or
- (2) If the Bidder having been notified of the acceptance of its SQ by the Purchaser during the period of bid validity:
  - (a) fails or refuses to execute the Contract Form, if required; or
  - (b) fails or refuses to furnish the performance security, in accordance with the Instruction to Bidders;

we undertake to pay to the Purchaser up to the above amount upon receipt of its first written demand, without the Purchaser’s having to substantiate its demand, provided that in its demand the Purchaser will note that the amount claimed by it is due to it owing to the occurrence of one or both of the two conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to Seventy Five (75) days from the date of opening of the Sealed Quotation, and any demand in respect thereof should reach the Bank not later than the above date.

---

*[signature of the bank]*

---

*[common seal of the bank]*

**3. Form of Agreement**

THIS AGREEMENT made the \_\_\_\_\_ day of \_\_\_\_\_ 2017 \_\_\_\_\_ between *[name of Purchaser]* (hereinafter called "the Purchaser") of the one part and *[name of Supplier]* of *[city and country of Supplier]* (hereinafter called "the Supplier") of the other part:

WHEREAS the Purchaser invited Sealed Quotation for certain goods and ancillary services, viz., *[brief description of goods and services]* and has accepted a SQ by the Supplier for the supply of those goods and services in the sum of *[contract price in words and figures]* (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:
  - a. Quotation Form and the Price Schedule submitted by the Supplier;
  - b. The Schedule of Requirements;
  - c. The Technical Specifications;
  - d. The Conditions of Contract; and
  - e. The Purchaser's Notification of Award.
3. In consideration of the payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Purchaser to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the Contract.
4. The Purchaser hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the Contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with their respective laws the day and year first above written.

**On behalf of the Purchaser**

Name:

Designation:

Sign:

Seal:

**On behalf of the Supplier**

Name:

Designation:

Sign:

Seal:

#### 4. Performance Security

Date :

To:

**The Chief,  
Kali Gandaki 'A' Hydroelectric Power Plant,  
Nepal Electricity Authority,  
Beltari, Syangja.**

WHEREAS **[name of Supplier]** (hereinafter called “the Supplier”) has undertaken, in pursuance of Contract No. **[reference number of the contract]** dated \_\_\_\_\_ 2017 to supply **[description of goods and services]** (hereinafter called “the Contract”).

AND WHEREAS it has been stipulated by you in the said Contract that the Supplier shall furnish you with a bank guarantee by a reputable bank for the sum specified therein as security for compliance with the Supplier’s performance obligations in accordance with the Contract.

AND WHEREAS we have agreed to give the Supplier a guarantee:

THEREFORE WE hereby affirm that we are Guarantors and responsible to you, on behalf of the Supplier, up to a total of **[amount of the guarantee in words and figures]**, and we undertake to pay you, upon your first written demand declaring the Supplier to be in default under the Contract and without cavil or argument, any sum or sums within the limits of [amount of guarantee] as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until the \_\_\_\_\_ day of \_\_\_\_\_ 2017 \_\_\_\_\_.

Signature and seal of the Guarantors

\_\_\_\_\_  
**[name of bank or financial institution]**

\_\_\_\_\_  
**[address]**

\_\_\_\_\_  
**[date]**

## 5. Bank Guarantee for Advance Payment

Date :

To:

**The Chief,  
Kali Gandaki 'A' Hydroelectric Power Plant,  
Nepal Electricity Authority,  
Beltari, Syangja.**

Gentlemen and/or Ladies:

In accordance with the payment provision included in the Contract, which amends Clause 10 of the General Conditions of Contract to provide for advance payment, *[name and address of Supplier]* (hereinafter called “the Supplier”) shall deposit with the Purchaser a bank guarantee to guarantee its proper and faithful performance under the said Clause of the Contract in an amount of *[amount of guarantee in figures and words]*.

We, the *[bank or financial institution]*, as instructed by the Supplier, agree unconditionally and irrevocably to guarantee as primary obligator and not as surety merely, the payment to the Purchaser on its first demand without whatsoever right of objection on our part and without its first claim to the Supplier, in the amount not exceeding *[amount of guarantee in figures and words]*.

We further agree that no change or addition to or other modification of the terms of the Contract to be performed there under or of any of the Contract documents which may be made between the Purchaser and the Supplier, shall in any way release us from any liability under this guarantee, and we hereby waive notice of any such change, addition, or modification.

The validity period of the guarantee shall be 30 days beyond the period scheduled for repayment of the advance payment and the guarantee shall remain valid and in full effect from the date of the advance payment under the Contract until the Purchaser receives full repayment of the same amount from the Supplier.

Yours truly,

Signature and seal of the Guarantors

---

*[name of bank or financial institution]*

---

*[address]*

---

*[date]*

## 6. Manufacturer's Authorization Form

Date :

To:

**The Chief,  
Kali Gandaki 'A' Hydroelectric Power Plant,  
Nepal Electricity Authority,  
Beltari, Syangja.**

WHEREAS ***[name of the Manufacturer]*** who are established and reputable manufacturers of ***[name and/or description of the goods]*** having factories at ***[address of factory]***

We hereby authorize ***[name and address of Agent]*** solely to submit a Bid, and subsequently negotiate and sign the Contract with you against IFB No. ***[reference of the Invitation to Bid]*** for the above goods manufactured by us.

We hereby extend our full guarantee and warranty as per Clause 15 of the General Conditions of Contract for the goods offered for supply by the above firm against this Invitation for Bids.

---

*[signature for and on behalf of Manufacturer]*

**Note:** This letter of authority should be on the letterhead of the Manufacturer and should be signed by a person competent and having the power of attorney to bind the Manufacturer. It should be included by the Bidder in its Bid.

**Nepal Electricity Authority**  
**Kali Gandaki 'A' Hydro Power Plant**  
**7.Declaration Form (for E-bidding)**

S.No	Description	Status			
		Issued to (as applicable)	Issued by (as applicable)	Date of Issue	No. of Pages
1	Notarized Power of Attorney from the Company to Sign on Company's behalf (For Single Bidder)				
2	Joint Venture Agreement; <i>If any</i>				
3	Notarized Power of Attorney to Sign the Bid on Company's behalf (Each Partner in case of JV)				
4	Notarized Power of Attorney to Sign the Bid (On Behalf of JV)				
5	Registration Certificate of the Bidder (and each partners in case of JV)				
6	Bid Bond				
7	Price Schedule				
8	Bid Forms				
9	Qualification Forms				
10	Complete Certified Audited Report of the Bidder (and each partner in case of JV)	First Year			
		Second Year			
		Last Year			
11	Bidder's letter of Experience	1			
		2			
		3			
		4			
		.			
		.			
12	Manufacturer's Authorization/s	1			
		2			
		3			
		4			
		.			
		.			
13	Power of Attorney for signing the Bid Document & made the declaration.				
14	Business License of Manufacturer/s	1			
		2			
		3			
		4			
		.			
		.			
		1			
		2			